

# Urszula Nowak



## Work experience

2020.10 - present	<b>Quality Controler</b> <i>"FAWENT" S.A. (Industrial branch)</i> <ul style="list-style-type: none"><li>Preparing quality documentation of industrial fans in polish and english</li></ul>
2019.01 - 2020.09	<b>Quality Control Junior Specialist</b> <i>P.P.U.H. Export-Import "Malbox" (automotive branch)</i> <ul style="list-style-type: none"><li>Measurement and visual inspection of details</li><li>Releasing serial production based on the technical drawing</li><li>Controlling the quality of delivered materials / components</li><li>Authority to stop shipping and production to correct quality problems</li></ul>
2016.05 - 2019.01	<b>Quality Controler</b> <i>P.P.U.H. Export-Import "Malbox" (automotive branch)</i> <ul style="list-style-type: none"><li>Statistical control of manufactured items</li><li>Keeping a file of non-conforming products</li><li>Measurement and visual evaluation of details identified by production as non-conforming products</li></ul>
2014.10 - 2015.12	<b>Quality Controler. Employee of the Research and Development Department</b> <i>P. T. „HARDKOP” (foundry industry)</i> <ul style="list-style-type: none"><li>Performing the analysis of the chemical composition of the melt charge and calibration of the spectrometer</li><li>Writing out acceptance certificates 2.1, 2.2, 3.1</li><li>Creating inter-warehouse transfers and production orders in the Comarch ERP system</li></ul>
2012.06 - 2013.12	<b>Project Engineer</b> <i>„Matrix Infralab” (laboratory equipment industry)</i> <ul style="list-style-type: none"><li>Preparation and drafting of documentation for public tenders</li><li>Communicating with foreign suppliers</li></ul>

## Education

2008.10 - 2012.02	<b>University of Silesia in Katowice</b> <b>Specialization: Materials Engineering, Engineer</b>
----------------------	--

## Personal Data

**E-mail**  
urszula.nowak1989jw@gmail.com

**Phone number**  
+48 698 568 635

**Address**  
Ul. Wakacyjna 14  
43-600 Jaworzno

- Skills**
- Driving license B
  - Knowledge of MS Office, Comarch ERP Optima
  - Operation of control and measurement devices:
    - coordinate measuring machine
    - machinery strength
    - konturograph
    - calipers
    - altimeter

- Languages**
- English (B2)
  - French (A2)

**Interests**  
Scientific literature, maths, cinema